



## **Promotion and Retention Policy**

The Central Board of Secondary Education (CBSE) aims to bring about uniformity in the pattern of examination across all CBSE schools.

### **Parameters of Assessment**

- **Scholastic performance:** Both marks & grades will be awarded for individual subjects.
- **Co –Scholastic performance:** Grades will be awarded for non-scholastic performance in three categories – Work Education; Art Education; Health & Physical Education.
- **Discipline:** Grades will be awarded to students after evaluating their commitment to discipline; which includes attendance; sincerity; behavior and values.

### **Examination Pattern**

#### **FOR CLASSES I – VIII**

Classes I – VIII will have the same format of assessment. However, a class year has been divided into two terms. Term I consists of Periodic test – 1 (PT -1); Half – yearly examination; Portfolio & Subject Enrichment Activity. Term II consists of Periodic test – 2 (PT – 2); Yearly examination; Portfolio & Subject Enrichment Activity.

#### **FOR CLASSES IX & X**

The pattern of examination for classes IX & X will be similar with only one examination at the end of the academic year. Out of total of 100 marks; 80 marks have been assigned to written examinations while the remaining 20 have been divided between three disciplines: Periodic tests (10 marks); Note book submission (5 marks); and Subject Enrichment Activity (5 marks).

<b>Compulsory Subjects</b>	<b>Minimum Pass Marks</b>
Arabic	50%
Islamic Studies	50%
UAE Social Studies(I to IX)	50%
XI and XII Arabic & Islamic Studies	60%
Moral Education (I to XII)	

### **Grade 1 to Grade 9**

All students at Saint Joseph's Catholic High School remain with their chronological year group up to Grade 9 and are promoted automatically at the end of each academic year.

If the performance of any student at the end of year exams in March is a cause for concern arrangements are made to ensure that appropriate information concerning that student is passed on to those teachers who are subsequently involved with that student in the following academic year.

Arrangements are then put in place to ensure that differentiated instruction and support enable that student to achieve in line with their starting point at the beginning of the academic year.

### **Grades 10**

Any student who does not achieve a passing grade (A-D) in the end of year exams is required to take a re-sit in both subjects. A passing grade in each of the re-sits must be achieved for promotion to take place.

### **Grades 11 & 12**

All students should attain 35 % for each main subject. Students who fail in one subject will have to clear it in grade 11 and the students who fail in two or more subjects will be detained.

### **Grade 12 Arabic Unification Assessment**

Grade 12 students must achieve a passing grade in the externally assessed Unification Assessment for Arabic. Failure to achieve a passing grade will result in the examination being re-taken after the student has left the school.

<b>GRADING SCALE</b>		
<b>GRADE</b>	<b>MARKS RANGE</b>	<b>GRADE POINT</b>
A1	91 – 100	10.0
A2	81-90	9.0
B1	71-80	8.0
B2	61-70	7.0
C1	51-60	6.0
C2	41-50	5.0
D	33-40	4.0
E1	21-32	3.0
E2	00-20	2.0

**Promotion** to the next class will be based on the aggregate grades / marks of all the three Examinations. The Examination answer papers will be shown the Parents / Guardians on the open House day at the Pre- Semester and First Semester Examinations. All students are required to put in a minimum of 75% attendance each academic year.

The school reserves the right to dismiss those whose progress in studies is steadily unsatisfactory or whose parent show little interest in the progress of their children or whose conduct is harmful to others. Any act of indiscipline or any objectionable activity in the school property is always sufficient reason for immediate dismissal. Students or parents should not present to the teachers expect with explicit permission from the principal.

Special arrangements for examination **cannot** be made for pupils who, for any reason, are absent for any examinations.

A student who uses unfair means during examinations. Will be given Zero in that subject. Repetition of the same will result in dismissal.

A student who fails twice consecutively in the same class will be asked to leave the school.

Utmost care is taken to avoid discrepancy in calculation and evaluation. The results, once declared, cannot be questioned / re-considered.



**Sr. Carmen**  
**Principal**



**Next review Date:** 31<sup>st</sup> March 2022